



**MASENO UNIVERSITY  
OFFICE OF THE FINANCE OFFICER**

**INTERNAL MEMO**

---

**FROM:** Finance Officer

**DATE:** 24<sup>th</sup> July, 2025

**TO:** All Students

**REF:** MSU/FIN/82vol.2 (75)

---

**SUBJECT: PAYMENT OF FEES BALANCES**

It has come to the attention of the University Management that most students have accumulated household fee balances. We remind you that Section 8.14.7 of the Students Information Handbook clearly states that all students are responsible for settling their fees in a timely manner.

To avoid any disruptions to your academic progress, you are directed to settle your outstanding household balances by **31<sup>st</sup> July, 2025**. Failure to do so may result in penalties including but not limited to withholding of your examination results, cancellation of all examinations sat without clearing fees and suspension for two Academic years.

**ALL** Students with fee balances should comply.

Joseph Orondi  
**FINANCE OFFICER**

**Copy to:** Deputy Vice-Chancellor (AFD)  
Deputy Vice-Chancellor (ASA)  
Registrar (ASA)  
Director (SA)  
**Webmaster**

